



Memorandum

October 27, 2023

Re: Ford Motor Company Strike

The UAW and Ford Motor Company are working on a tentative agreement.

All DTS hourly employees currently on a voluntary layoff will remain on voluntary layoff from 10/27-11/3/2023. **Employees are required to return to work from layoff on 11/6/23** unless otherwise notified by HR via text or view DTS website.

You'll be required to file for unemployment with the UIA- Michigan Unemployment Insurance Agency. Contact UIA (Marvin) at 1-866-500-0017 or visit their website www.michigan.gov/uia to access or create an account. DTS: EAN #- 2006507000 & FEIN #455629784

DTS will ensure to notify the UIA of the temporary layoff and request a work waiver as well. UIA will determine eligibility for approval of unemployment.

However, if you have vacation time available, you can submit your request for vacation time.

A text message will be sent to communicate updates on the strike, layoffs and when you'll be able to return to work. You'll be required to visit the DTS website detroitthermalsystems.com click on news for an update.

WFQ and Resource MFG staffing agencies will communicate with their temporary employees regarding mandatory involuntary layoffs and return to work status as well.

Please ensure your contact information is updated in ADP. If you're unable to update your contact information in ADP. Please complete personal data status change form and return it to HR.

Thank you,

Sherri Manuel

HR Manager

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